

SHERIFF, BUILDING AND GROUNDS COMMITTEE

MAY 19, 2010

MINUTES

PRESENT: Coatney, Vojas, Novak, Quirk, Watson, Zippay, Sheriff Albrecht, Maynard Crossland, Shari Albrecht and Courtney Wood

ABSENT: Kiel

AGENDA:

1. E.P.A. Landfill Inspection Report
2. Budget update and discussion
3. Discussion on certain County-owned buildings
4. Presentation from Maynard Crossland of Crossland Trimble Consulting reference managing Courthouse restoration efforts and options for this effort
5. Shari Albrecht from M.E.D.P.
6. Sheriff's employees' collective bargaining updates

The meeting was called to order at 9:30 a.m. by Committee Chairman Coatney.

Maynard Crossland, of Crossland Trimble Consulting L.L.C., distributed the attached proposal regarding the restoration of the Courthouse. Mr. Crossland proposed that Crossland Trimble Consulting LLC be retained by the County to begin the process of reviewing, researching and determining the best options for the County to meet short term and long term goals for the Courthouse project. The cost to complete this phase of the project including a final report and presentation to the County leaders, and if requested to the County Board, for a total of \$5,000.00 plus expenses such as travel, miscellaneous office expenses, and printing not to exceed \$1,000.00. Shari Albrecht, Macoupin Economic Development Partnership, explained that MEDP can serve as the local coordinator for the Courthouse project. A question and answer period followed, and the following motion as made:

MOTION: Motion was made by Novak, seconded by Vojas, to recommend to the full Board the approval of accepting the proposal from Maynard Crossland for the first phase of the Courthouse project in the amount of \$5,000.00 plus expenses not to exceed \$1,000.00. All in favor, **Motion Carried.**

A copy of the Illinois Environmental Protection Agency's latest inspection report was discussed, and a copy is attached

Sheriff Albrecht reported that sufficient funds are available in the Sheriff's budget and the Jail budget until the end of the current fiscal year. The Courthouse budget, however, has a shortfall due to the payment on the property purchased by the County.

SHERIFF, BUILDING AND GROUNDS COMMITTEE
MAY 19, 2010
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Sheriff Albrecht brought the Committee up to date on the possibility of selling the County apartment building which is behind the old clinic building. The Sheriff reported that Assistant States Attorney Cain will be looking into the matter of whether the County apartment building can be properly separated from the County clinic building property.

The Sheriff discussed the possibility of demolishing the old house near the old County jail. He will explore what permits would be needed in order to do so.

Sheriff Albrecht informed the Committee Members that Friday, September 13th is the date for the Arbitration between the County and Policemen's Benevolent Labor Committee.

The meeting adjourned at 10:30 a.m.

Prepared by: Char Taylor
Prepared on: May 20, 2010

Crossland Trimble Consulting, LLC

Maynard Crossland
2216 Harbor Landing
Springfield, IL 62712

April 1, 2010

COPY

Honorable Don Albrecht
Sheriff
Macoupin County
215 South East Street
Carlinville, IL 62626

Dear Don:

Thank you very much for the opportunity to review the historic Macoupin County Courthouse and to discuss the unfortunate circumstances surrounding the structural issues that you and the County are facing regarding this building. As you well know, the Macoupin County Courthouse is probably the most historically significant courthouse in the State of Illinois. Its architectural elements are so impressive and the overall building is just magnificent. Unfortunately, as you also know, the costs associated with a building of this magnitude and complexity can be overwhelming.

As we discussed, and as my later research has clarified for me, I think the County needs to establish a direction and goal for the long-term use, upkeep, and rehabilitation of this facility. It is my understanding that the current emergency repairs to the building could be about \$1.5 million and that a complete restoration of the building could cost nearly \$10 million. In addition, the County is expending significant resources for both maintenance and monthly energy costs. In light of all of these conditions, the fact remains that the County has outgrown the building and it no longer is an efficient use of space for County government.

All of these factors point to a need for the County to explore all of its options and to set a direction for the rehabilitation and ultimate use for this facility. I doubt that the leaders or the citizens of Macoupin County want to see this icon demolished. The County needs to assess its options and establish a plan for the building that will fit both the financial and space needs of County government. It is my understanding that there are several ideas out there regarding the ultimate fate of this building. Some may make perfect sense and others may be completely unfeasible, but until the County fully analyzes each of these options it cannot move forward. There are a variety of uses for the building that should be considered, and financial resources need to be identified for the development, emergency repairs, and rehabilitation of this building.

I would propose that Crossland Trimble Consulting, LLC be retained by the County to begin this process. We will review all of the recent documentation regarding the building's situation and the cost estimates that have been prepared for repair and rehabilitation. From there we will begin to establish options for the County leadership and the Board to consider regarding the building's future. We will develop options for the use of the building, including but not limited to, retaining the structure for the use of County government, to identifying other uses for the building such as a visitor's center, museum, educational center, incubator for new businesses, or a center for local not-for-profit agencies. In addition, we will research possible public and private funding sources and make suggestions for establishing a private 501(c) 3 organization as a fiscal agent dedicated to supporting the structure.

We will present a final report of our findings that lays out a variety of options, possible costs for each option and suggested funding sources to consider. From this presentation, the leadership and the County Board can make an informed decision regarding the next steps in the formulation of a direction and goal for this facility. Obviously the ultimate decision regarding this issue rests with the County Board and they deserve to have a complete, unbiased assessment of each available option and they need to fully understand the fiscal ramifications of each of option as well. We fully understand that some of these discussions could become very sensitive and that the final decision will not be based solely on issues regarding money and use. The citizens of Macoupin County rightfully have an emotional connection with this facility and as consultants we will work very hard to respect that fact. In turn we know that the final decision regarding this building will have to take that emotional factor in to consideration as well.

Crossland Trimble Consulting would complete this phase of the project including a final report and presentation to the County leaders, and if requested to the County Board, for a total of \$5,000 plus expenses such as travel, miscellaneous office expenses, and printing not to exceed \$1,000.

My partner, Amy Trimble, and I look forward to helping Macoupin County determine its best options for this historic property. You and the County Board should be commended for taking a proactive approach to reaching a decision of such great import to the citizens of Macoupin County. We would be pleased to partner with you and the County in this endeavor and thank you for the opportunity to present this proposal. Please let me know if there is anything else I can provide to help you reach a decision, and once again, I appreciate the time you spent with me last week.

Sincerely,

Maynard Crossland
Partner
Crossland Trimble Consulting, LLC



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 North Grand Avenue East, P.O. Box 19276, Springfield, Illinois 62794-9276 • (217) 782-2829
James R. Thompson Center, 100 West Randolph, Suite 11-300, Chicago, IL 60601 • (312) 814-6026

PAT QUINN, GOVERNOR

DOUGLAS P. SCOTT, DIRECTOR

April 27, 2010

Macoupin County Board Office
215 South East Street
Carlinville, Illinois 62626

COPY

Attention: Mr. Andrew Manar
Macoupin County Board Chairman

Re: LPC #1170150002 - Macoupin County
Carlinville/Carlinville Landfill
FOS File

Dear Mr. Manar:

Enclosed for your information is a copy of the Illinois EPA's latest inspection report and photographs for the closed Carlinville Landfill, which is owned by Macoupin County, but which is subject to the requirements of a protective easement granted to the Illinois EPA. The inspection was conducted on April 22, 2010.

If you have any questions regarding this report or the landfill, please contact me at 217/557-8761, or at: Illinois Environmental Protection Agency, Bureau of Land Field Operations Section, Springfield Field Office Staff, MC #10, 1021 North Grand Avenue East, P. O. Box 19276, Springfield, Illinois 62794-9276.

Sincerely,

David C. Jansen
Springfield Region Manager
Field Operations Section
Division of Land Pollution Control

DCJ/cp(R:\SPF Region BOL_SHARE\DCJ\JerseyLoganMacoupin\Carlinville LF Macoupin County Board 100422.doc)

Enclosure

cc: DLPC/Division File
DRM/RPMS, Neelu Lowder
DLPC/FOS - Springfield Region

Rockford • 4302 N. Main St., Rockford, IL 61103 • (815) 987-7760

Elgin • 595 S. State, Elgin, IL 60123 • (847) 608-3131

Bureau of Land — Peoria • 7620 N. University St., Peoria, IL 61614 • (309) 693-5462

Collinsville • 2009 Mall Street, Collinsville, IL 62234 • (618) 346-5120

Des Plaines • 9511 W. Harrison St., Des Plaines, IL 60016 • (847) 294-4000

Peoria • 5415 N. University St., Peoria, IL 61614 • (309) 693-5463

Champaign • 2125 S. First St., Champaign, IL 61820 • (217) 278-5800

Marion • 2309 W. Main St., Suite 116, Marion, IL 62959 • (618) 993-7200



ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
Bureau of Land/Field Operations Section
Springfield Region
Memorandum

Date: April 23, 2010
To: DLPC/Division File
From: David C. Jansen, BOL/FOS Springfield Region Manager
Subject: LPC # 1170150002 - Macoupin County
Carlinville/Carlinville Landfill
FOS File

On April 22, 2010, I went to the closed Carlinville Landfill to check on its status. The landfill was closed by the Illinois EPA after its previous owner abandoned the facility and failed to meet the obligations of its permit, Illinois Pollution Control Board regulations, and the Illinois Environmental Protection Act. The landfill is subject to the terms of a protective easement dated August 22, 2001 that was granted to the Illinois EPA by Macoupin County. The easement, Document # 397405, was recorded by the Macoupin County Recorder on August 29, 2001. Mr. Lloyd Healy owns the home closest to the gate at the SE corner of the landfill, and also owns the old gravel access road that runs west from his home's driveway to the landfill's SE corner. Mr. Healy's address is 1450 Garnet Road, Carlinville, IL 62626, phone # 217-854-7738.

I arrived at about 9:40 a.m. It was about 70°F, sunny, and wet from rain on April 21st. Upon arrival at the red gate at the SE corner of the landfill, I saw no evidence of recent vehicle trespass around or through the gate and the adjacent fence. I was swarmed by buffalo gnats as soon as I got out of the State vehicle and then throughout the inspection. During the last inspection on June 19, 2009, I noted that the top strand of the 3 strand barb wire fence north of the gate had been cut, so I reattached the severed strand of barb wire with some wire I brought with me (see attached photo # 002). I replaced the Illinois EPA No Trespassing sign nailed to the wood post next to the gate so that it had the correct Illinois EPA telephone number of 217-557-8761 (see attached photo # 001). I entered the site by walking in and did not open or unlock the gate.

Photos # 003, 004, and 005 show the abundant grass growing over most of the site, as seen from near the east edge of the site. The barb wire fence that blocks an opening in the trees bordering the landfill's east edge, north of the landfill's SE gate, was in good condition. I wrote the correct Illinois EPA telephone number of 217-557-8761 on a piece of red duct tape I placed on the Illinois EPA No Trespassing sign previously installed on this fence (see attached photo # 006).

I removed the No Trespassing sign that I previously nailed to the wooden anchor posts of the northern border fence, and replaced it with a sign that had the correct Illinois EPA phone number of 217-557-8761. The barb wire fence that runs along the north edge of the landfill was intact and not damaged where I could see it.

Photo # 007 shows the central low part of the landfill as seen from the middle of the site. As noted during previous inspections, leachate was ponded in the low area near a stand of *Phragmites* grass (see end of superimposed red arrow). The bubbling leachate seeps at this location were clear flowing, but left a brownish purple stain on the soil. There were many deer tracks in the mud around the seeps.

Photos # 008, 009, and 010 also show the central low part of the landfill as seen from the middle of the site. Photo # 012 also shows the central low part of the landfill, but as seen from the west slope of this low area.

Photo # 008 also shows the easternmost, metered drain pipe at the end of the superimposed red arrow. As usual, this meter read 0 (zero) gallons. The easternmost water meter is supposed to measure water flow from the sub-surface drainage system that was installed in the north part of the site. The westernmost water meter installed on a drainage pipe read 01780400 gallons (see attached photo # 011). During the last inspection on June 19, 2009, this meter read 01381500 gallons. These drainage pipes were installed as part of a research demonstration project at the landfill that utilized shredded tires as a drainage layer in the northern portion of the landfill.

Photo # 013 shows the chained and locked red metal gate near the SW corner of the landfill. There was no evidence of vehicular or other trespass around the gate. This gate was installed across the road at the bottom of the hill where a creek flows west between the wooded and landfilled portions of the site. The southern slope in the SW part of the site leading to this gate was well vegetated and in good condition.

Photo # 014 shows the west slope of the landfill, with vegetation in good condition. No signs of recent vehicle trespass were noted on this slope.

Photo # 015 shows a gas vent and a small amount of water ponded in a nearby low spot, all near the SW part of the site. The vent was in good condition, but I noted no landfill gas odor. This low spot and ponded water have been previously observed in this area.

Photo # 016 shows the Illinois EPA No Trespassing sign at the bottom of the slope at the west edge of the site. I wrote the correct Illinois EPA telephone number of 217-557-8761 on a piece of red duct tape I placed on the sign. I saw no evidence of recent ATV tracks on this slope. In the past, ATV's crossed the creek northwest of the site and ran up and down this slope, causing some damage to the vegetation.

Photo # 017 shows the gas vent in the NW part of the site. The vent was in good condition, but I noted no landfill gas odor. A small woody shrub was growing around the base of the vent.

Photo # 018 shows the gas vent in the SE part of the site. The vent was in good condition, but I noted no landfill gas odor.

Photo # 019 shows the gas vent at the south central edge of the site. No gas odor was noted at this vent either. South of this gas vent, as I was walking east down the landfill's old gravel road back toward the SE gate, I saw the tire track of a knobby tired motorcycle. The track did not look new. I saw no other evidence of recent ATV or motorcycle usage on the landfill while I walked around it. No ATV's or motorcycles should be using the landfill for recreation because of the damage they cause to the final cover and final vegetation, and because of the liability they pose to the County.

I left the site at about 10:45 a.m. After I left the site, traveling down the old gravel access road toward Mr. Healey's driveway, I noted a small pile (about half of a pickup truck load) of grey carpet and a blue carpet pad discarded on Mr. Healy's property (see attached photo # 020).

cc: DLPC/FOS, Springfield Region
DRM/RPMS, Neelu Lowder

etc. ... CARLINVILLE COUNTY
CARLINVILLE LANDFILL
FOS FILE

Google maps Carlinville, IL

Search Maps Show search options

→ PHOTO DIRECTION
4-22-2010 INSPECTION

Print Send Link





DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 9:53 a.m.
Direction: W
Photo by: D. C. Jansen
Exposure #: 001
Comments: new Illinois EPA sign with correct phone number of 217-557-8761 was nailed to wood post next to chained and locked gate in SE corner of landfill.



Date: 04/22/2010
Time: 9:54 a.m.
Direction: NW
Photo by: D. C. Jansen
Exposure #: 002
Comments: top wire of 3 wire barb wire fence between wood post and metal post by entrance gate in SE corner has been repaired.

File Names: 1170150002-04222010-[Exp. #].jpg

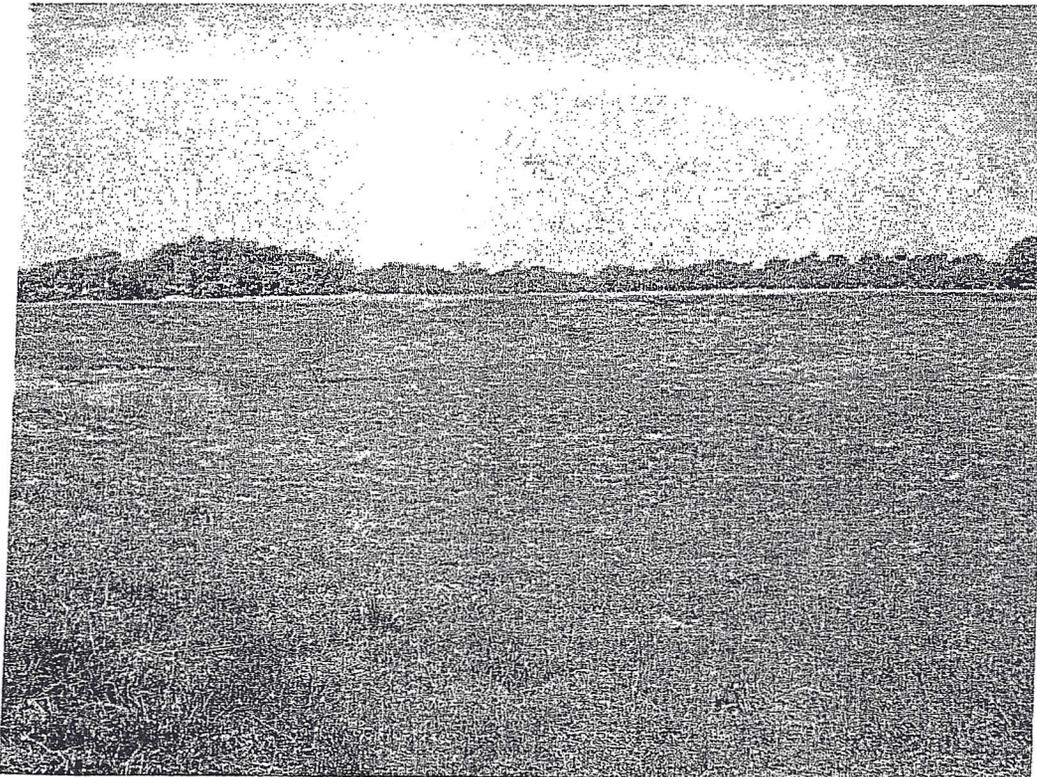


DIGITAL PHOTOGRAPHS

Date: 04/22/2010
Time: 9:59 a.m.
Direction: SW
Photo by: D. C. Jansen
Exposure #: 003
Comments: SE part of
landfill as seen from east
edge of site.



Date: 04/22/2010
Time: 10:00 a.m.
Direction: W
Photo by: D. C. Jansen
Exposure #: 004
Comments: central low
part of landfill as seen from
east edge of site.



File Names: 1170150002~04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS

Date: 04/22/2010
Time: 10:00 a.m.
Direction: NW
Photo by: D. C. Jansen
Exposure #: 005
Comments: NE part of landfill as seen from east edge of site.



Date: 04/22/2010
Time: 10:03 a.m.
Direction: W
Photo by: D. C. Jansen
Exposure #: 006
Comments: Illinois EPA sign posted on eastern barb wire fence, with correct phone number of 217-557-8761 printed on red duct tape.



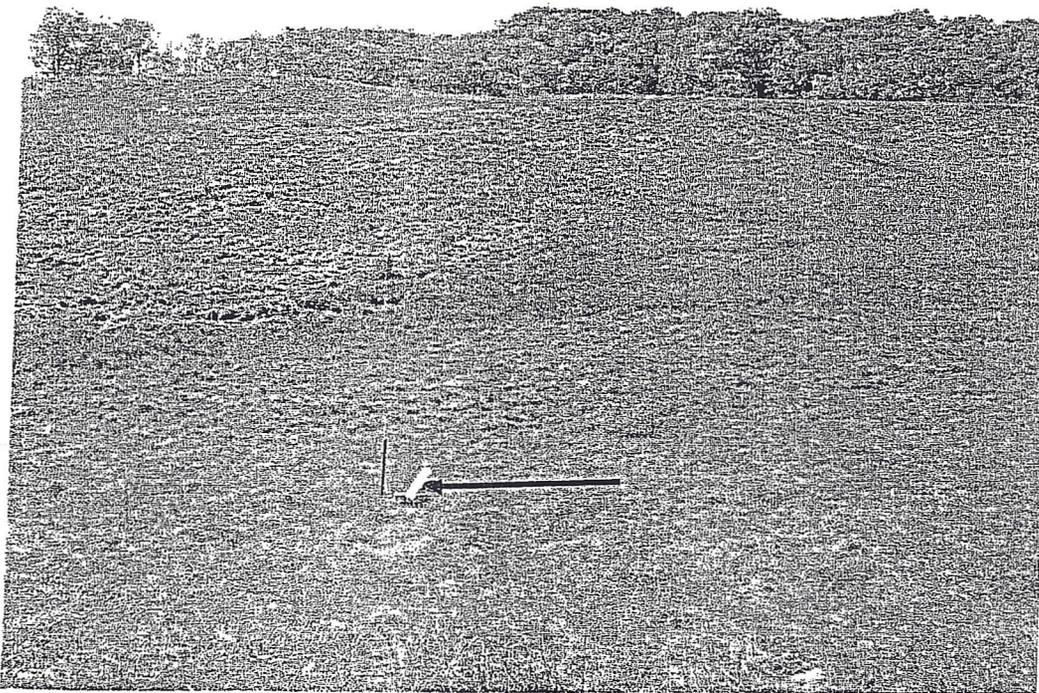
File Names: 1170150002-04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:13 a.m.
Direction: SE
Photo by: D. C. Jansen
Exposure #: 007
Comments: central low part of landfill as seen from middle of site. Leachate was ponded at end of red arrow



Date: 04/22/2010
Time: 10:13 a.m.
Direction: S
Photo by: D. C. Jansen
Exposure #: 008
Comments: central low part of landfill as seen from middle of site, and easternmost, metered drain pipe at end of red arrow.

File Names: 1170150002-04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:13 a.m.
Direction: SW
Photo by: D. C. Jansen
Exposure #: 009
Comments: central low
part of landfill as seen from
middle of site.

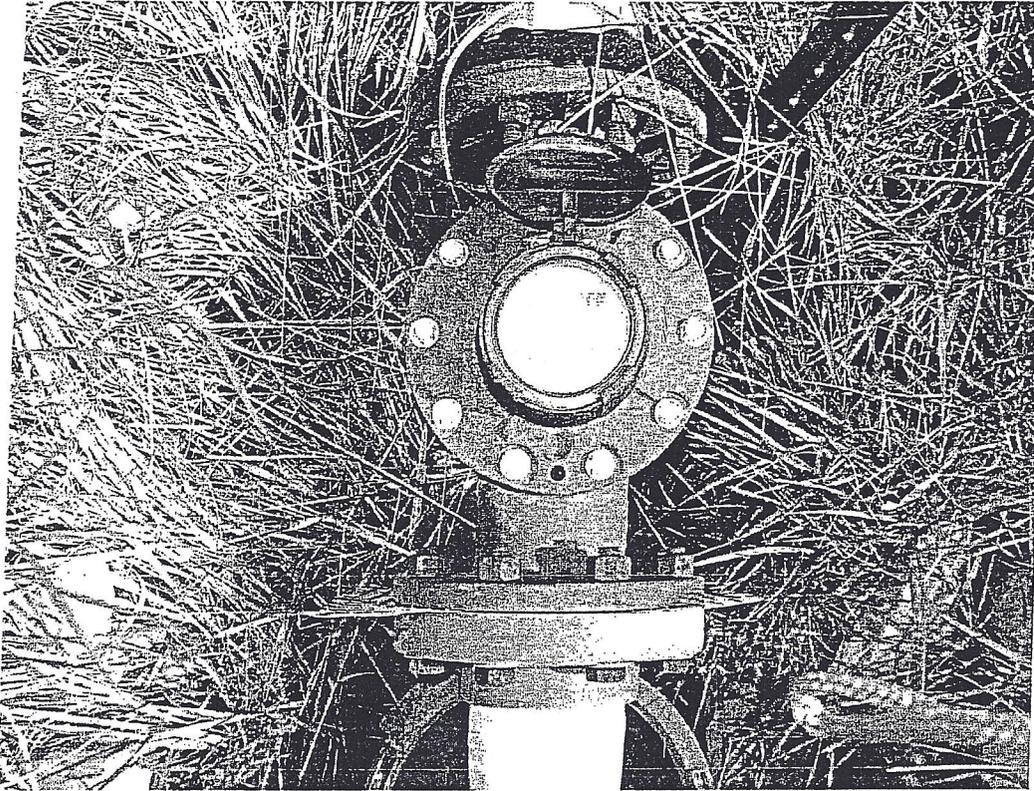


Date: 04/22/2010
Time: 10:14 a.m.
Direction: W
Photo by: D. C. Jansen
Exposure #: 010
Comments: central low
part of landfill as seen from
middle of site.

File Names: 1170150002~04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:16 a.m.
Direction: N
Photo by: D. C. Jansen
Exposure #: 011
Comments: close up view
of westernmost water meter
for under drain system.
Meter read 01780400
gallons.



Date: 04/22/2010
Time: 10:17 a.m.
Direction: E
Photo by: D. C. Jansen
Exposure #: 012
Comments: central low
part of landfill as seen from
west slope of low area.

File Names: 1170150002-04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:21 a.m.
Direction: SW
Photo by: D. C. Jansen
Exposure #: 013
Comments: locked red gate at north end of old road leading to southwest corner of landfill. The road was overgrown with vegetation and showed no signs of vehicular or other trespass.

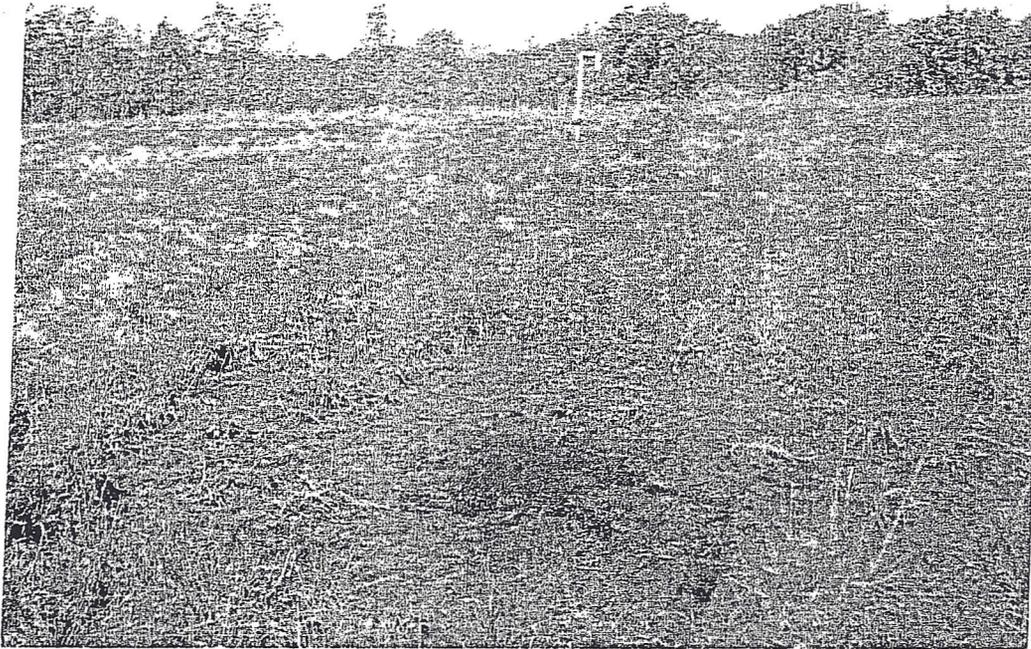


Date: 04/22/2010
Time: 10:24 a.m.
Direction: N
Photo by: D. C. Jansen
Exposure #: 014
Comments: west slope of landfill. No signs of recent vehicle trespass were noted on this slope.

File Names: 1170150002~04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:26 a.m.
Direction: NW
Photo by: D. C. Jansen
Exposure #: 015
Comments: gas vent and low spot with ponded water near SW part of site. No landfill gas odor was noted at the vent.



Date: 04/22/2010
Time: 10:31 a.m.
Direction: E
Photo by: D. C. Jansen
Exposure #: 016
Comments: Illinois EPA sign posted at west edge of site, with correct phone number of 217-557-8761 printed on red duct tape.

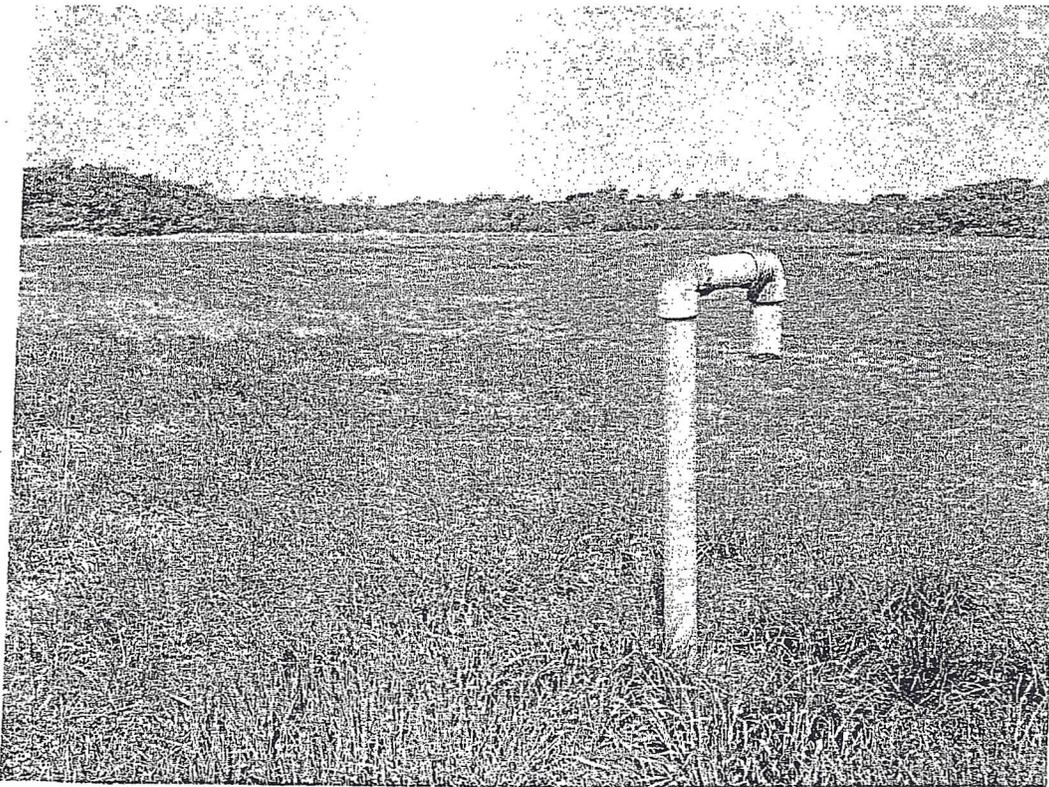
File Names: 1170150002-04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:34 a.m.
Direction: SW
Photo by: D. C. Jansen
Exposure #: 017
Comments: gas vent in
NW part of site. No
landfill gas odor was noted
at the vent.

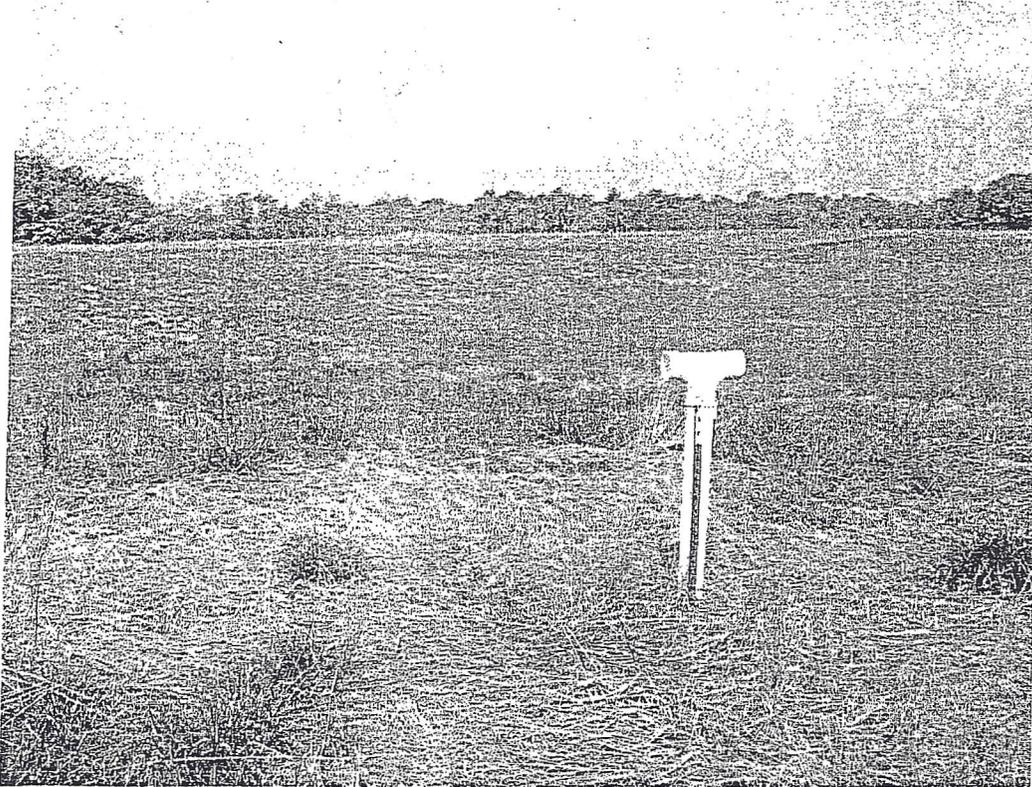


Date: 04/22/2010
Time: 10:40 a.m.
Direction: NW
Photo by: D. C. Jansen
Exposure #: 018
Comments: gas vent in SE
corner of site. No gas odor
was noted at the vent.

File Names: 1170150002~04222010-[Exp. #].jpg



DIGITAL PHOTOGRAPHS



Date: 04/22/2010
Time: 10:41 a.m.
Direction: NW
Photo by: D. C. Jansen
Exposure #: 019
Comments: gas vent at
south central edge of site.
No gas odor was noted at
the vent.



Date: 04/22/2010
Time: 10:48 a.m.
Direction: NW
Photo by: D. C. Jansen
Exposure #: 020
Comments: carpet and
carpet pad discarded on
Lloyd Healey's property
east of landfill's SE gate

1170150002~04222010.doc

File Names: 1170150002~04222010-[Exp. #].jpg

LEGISLATION AND TECHNOLOGY COMMITTEE

MAY 24, 2010

MINUTES

PRESENT: Pratt, Schwallenstecker, Bacon, Pomatto, Quarton, Wieseman, Supervisor of Assessments Bresnan and Scott Lepenske

ABSENT: Dragovich

AGENDA:

1. Approve the contract with Bruce Harris and Associates for on-line data
2. Update, from Supr. of Assessments John Bresnan, regarding the office

The meeting was called to order at 9:30 a.m. by Committee Chairperson Pratt.

Supervisor of Assessments Bresnan, Scott Lepenske with Bruce Harris and Associates and Committee Members discussed the attached contract with Bruce Harris and Associates. This contract provides for Macoupin County Geographical Information Systems (G.I.S.) and tax data available on-line. The contract was given approval at the Legislation and Technology Committee Meeting, held March 12, 2010, pending approval by States Attorney Moreth. States Attorney Moreth reviewed the contract and requested that a termination clause be added after which it was given approval.

MOTION: Motion was made by Bacon, seconded by Pomatto, to recommend to the full Board the approval of the contract with Bruce Harris and Associates. The terms of the contract include a one time setup cost of \$5,000.00 with an annual hosting fee not to exceed \$600.00 per month. All in favor, **Motion Carried.**

Supervisor of Assessments Bresnan then discussed the Department of Revenue's progress in making changes to their ICAAS software and the fact that they are still working on making changes to the program to allow for different parcel formats such as Macoupin County's. ICAAS is the Department of Revenue's appraisal software. Bresnan reported that he has been working with the Department of Revenue on an audit of exempt parcels.

The meeting adjourned at 10:10 a.m.

Prepared by: Char Taylor
Prepared on: May 24, 2010

CONTRACT FOR

**GIS WEBSITE DEVELOPMENT
AND
WEB HOSTING SERVICES**

BETWEEN

MACOUPIN COUNTY, ILLINOIS

AND

BRUCE HARRIS & ASSOCIATES, INC.

21 N. River Street
Batavia, IL 60510

Bruce Harris



& Associates, Inc.

CONFIDENTIAL BUSINESS INFORMATION

CONTRACT

THIS AGREEMENT entered into this _____ day of _____ 2010, between Bruce Harris & Associates, Inc., hereinafter called "Contractor", party of the first part, and Macoupin County, Illinois, hereinafter called "Macoupin County", party of the second part, WITNESSETH:

THAT WHEREAS, the Contractor is in the business of providing Geographic Information Systems and related services for various governmental agencies in the United States, and

WHEREAS, Macoupin County is desirous of having the Contractor provide GIS website development and web hosting services to Macoupin County.

NOW, THEREFORE, in consideration of the covenants and conditions of this Contract, IT IS AGREED between the parties as follows:

SCOPE OF SERVICES

The Contractor shall provide the following GIS website functionality and services for Macoupin County.

GIS WEBSITE DEVELOPMENT

The Macoupin County GIS website will utilize GIS and website products to integrate the County's GIS with existing assessment and CAMA data. The following functionality will be included:

- i. Search by Parcel Number, Owner Name, Address and Subdivision
- ii. Macoupin County cadastral map to include a minimum of the following layers:
 1. Aerial photography
 2. Parcel Polygons
 3. Cadastral Annotation and Symbols including parcel numbers and dimensions
 4. PLSS layers
 5. Additional layers as developed by Macoupin County GIS
- iii. Provide Parcel Results to include:
 1. Owner Information
 2. Current Values
 3. Land Information
 4. Sales Information (most recent)
- iv. Interactive ArcGIS Server Map with the following Functionality
 1. Display
 2. Pan and Zoom
 3. Layer Controls
 4. Selections
 5. Measure
 6. Identify
- v. Property Photography (if available digitally and in a usable format)
- vi. Building Sketches (if available digitally and in a usable format)
- vii. Print to PDF
- viii. Custom Property Record Card Printing (if desired)

WEB HOSTING

Web hosting from Bruce Harris & Associates' secure data server facility, and maintenance of the web site will begin the month following completion and approval of the site. Bruce Harris & Associates' web data server facility includes a redundant/fail over power system, including multiple power sources and long term generator power, and multiple entry points for Internet bandwidth from different providers for increased reliability. Services include daily automated transfer of data updates, mutually agreed upon website improvements and modifications, and regular functionality enhancements through the web hosting period. The update feature requires the County to maintain a dedicated Internet access with a minimum speed of 256K.

Services also include monitoring of Bruce Harris & Associates' web servers on a 24/7 basis; however, because of infrastructure issues beyond the control of Bruce Harris & Associates' staff, web services are not guaranteed to be available 24 hours per day, 7 days per week.

PROGRESS REPORTING

The Contractor will provide both on-site and WebEx or other remote support to present the website progress to Macoupin County and to discuss customizations.

ADDITIONAL PROVISIONS

1. It is agreed between Bruce Harris & Associates, hereinafter called "Contractor", and Macoupin County, hereinafter called "Macoupin County", that the Contractor will begin work immediately upon execution of this contract by Macoupin County and that all work and services as described in this contract will be completed within 2 months from the date of execution of this contract.
2. It is agreed that the Contractor will be compensated by Macoupin County as follows:
 - a. Initial \$5,000 start-up fee
 - b. \$600 monthly hosting fee

The start-up fee includes a copy of ESRI's ArcGIS Server Workgroup Standard along with custom programming and development. With this software, the County could in the future host the GIS website internally without additional GIS software costs.

3. This agreement may be terminated by either party by giving written notice to the other party at least thirty days prior to cancellation.

TERMS OF CONTRACT

This contract shall be in force from the date of execution of this contract and may be revised periodically subject to renegotiation concerning the services provided and the amount of the services, should the services differ from those outlined in the contract.

This Contract, as heretofore described, made and entered on this _____ day of _____, 2010.

BRUCE HARRIS & ASSOCIATES, INC.
Contractor

COUNTY OF MACOUPIN
Carlinville, Illinois

By: _____
Bruce C. Harris, President

By: _____
Chairman
Macoupin County Board

Attested:

By: _____
County Clerk

Bruce Harris personally appeared before me as an officer and agent of said corporation this _____ day of _____, 2010.

Notary Public

FINANCE COMMITTEE MEETING

MAY 26, 2010

MINUTES

PRESENT: Thomas, Lux, Coatney, Harding, Watson, Zippay, Judge Deihl, County Clerk Zippay, County Treasurer Boehm and Danny Phipps

ABSENT: Pratt

AMENDED AGENDA:

1. Request for Courthouse Supplemental Appropriation
2. Special Fund Supplemental Appropriations Resolution
3. Request from Treasurer Boehm regarding Tax Bills
4. Update on State Reimbursements
5. FY 2008-2009 Audit
6. General Fund Supplemental Appropriations Resolution
7. Set schedule for FY 2010-2011 budget meetings
8. Special Fund Transfer Resolution

The meeting was called to order at 6:30 p.m. by Committee Chairman Thomas. Chairman Thomas reported that Sheriff Albrecht had withdrawn the request for Courthouse supplemental appropriation.

A discussion was held regarding FY 2009-2010 Special Fund Supplemental Appropriations as follows:

1. Increase the Document Storage Special Fund Appropriation from \$26,500.00 to \$141,500.00.
2. Increase Tax Sale Indemnity Fees Special Fund Appropriation from \$5,000.00 to \$25,000.00.
3. Increase the County Farm Account Special Fund Appropriation from \$6,000.00 to \$13,000.00.
4. Increase the Real Estate Stamp Account Special Fund Appropriation from \$40,000.00 to \$55,000.00.
5. Increase the Treasurer's Automation Special Fund from \$10,000.00 to \$15,000.00.

MOTION: Motion was made by Harding, seconded by Watson, to recommend to the full Board the approval of the above listed FY 2009-2010 Special Fund Supplemental Appropriations. All in favor, **Motion Carried.**

The Committee Members then discussed the transfers from Special Funds to the General Fund as follows:

1. Transfer \$115,000.00 from Document Storage Special Fund to Circuit Clerk General Fund.
2. Transfer \$20,000.00 from Tax Sale Indemnity Fees Special Fund to Tax Assessment and Collection Line Item of the General Fund.

FINANCE COMMITTEE
MAY 26, 2010
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MOTION: Motion was made by Lux, seconded by Coatney, to recommend to the full Board the approval of the above listed Special Fund transfers to the General Fund. All in favor, Motion Carried.

Committee Chairman Thomas reported that a portion of State reimbursements have been received for the following: Probation, States Attorney, Supervisor of Assessments and Public Defender.

Danny Phipps, with Scheffel and Company, distributed copies of the 2008-2009 Macoupin County Audit and discussed it at length with the Committee. The County received an unqualified opinion on their financial statements. Exhibit A shows governmental fund total assets of \$30.1 million, with cash and invested cash balances totaling \$12.9 million vs. 12.7 million the previous year. This increase in cash is a result of the excess of receipts over disbursements for the year, as shown in Exhibit E and the change in revolving loan balances in Exhibit A. Total governmental fund receipts in Exhibit E were up \$828 thousand, with large increases in the local taxes, federal receipts, and charges for services and large decreases in intergovernmental state receipts, other intergovernmental receipts and interest. The large increase in local taxes was due to timing and the large decrease in intergovernmental state receipts was due to decreases in sales and income taxes. Total governmental fund expenses in Exhibit E were up \$102 thousand compared to the previous year. With total Governmental Fund receipts of \$16.97 million and expenditures of \$17.74 million, along with bond proceeds net of bond discounts of \$987 thousand the County experienced an increase in fund balances of \$219 thousand, as shown in Exhibit E. This increase, after transfers, is a result of \$117 thousand increase in the general funds and an increase of \$102 thousand in the special revenue funds.

MOTION: Motion was made by Watson, seconded by Zippay, to recommend to the full Board the approval of the FY 2008-2009 Macoupin County Audit and place on file. All in favor, Motion Carried.

A discussion was then held regarding a schedule for FY 2010-2011 budget meetings. It was unanimously agreed that the County Board Office send communications and forms to all Elected Officials and Department Heads regarding budget requests. The first budget meeting is tentatively scheduled Wednesday, June 16, 2010, and all budget requests must be returned to the County Board Office in a timely manner in order to forward the requests along with meeting notices.

The meeting adjourned at 8:45 p.m.

Prepared by: Char Taylor
Prepared on: May 27, 2010

MACOUPIN COUNTY BOARD
RESOLUTION No. _____

A Resolution Regarding the FY 2009-2010 Special Fund Appropriations

Whereas, the Finance Committee of the Macoupin County Board recommends that special funds appropriations be adjusted to match revenue and necessary expenditures; therefore

Be it Resolved, the Macoupin County Board adopts supplemental Fiscal Year 2009-2010 special fund appropriations as enumerated below; and

Be it further Resolved, that the appropriation for each special fund shall be effective for the period of September 1, 2009 through August 31, 2010.

	<u>Current</u>	<u>New</u>
Document Storage Fund	\$26,500	\$141,500
Tax Sale Indemnity Fees Fund	\$5,000	\$25,000
County Farm Fund	\$6,000	\$13,000
Real Estate Stamp Fund	\$40,000	\$55,000
Treasurer's Automation Fund	\$10,000	\$15,000

SIGNED this 8th day of June, 2010.

Voting Yes: _____

Voting No: _____

Michele Zippay
Clerk
Macoupin County

Andrew Manar
Chairman of the Board
Macoupin County

MACOUPIN COUNTY BOARD
RESOLUTION No. _____

A Resolution Transferring Funds in the County Treasury

BE IT RESOLVED, upon the recommendation of the Finance Committee that the Macoupin County Board authorizes and directs the transfer of funds of the following Special Funds within the County Treasury in the amounts enumerated below to the General Fund:

<u>Fund Name</u>	<u>Transfer Amount</u>
Document Storage Fund	\$115,000.00
Tax Sale Indemnity Fees Fund	\$20,000.00

Signed this 8th Day of June, 2010.

Voting Yes: _____

Voting No: _____

Michele Zippay
Clerk
Macoupin County

Andrew Manar
Chairman of the Board
Macoupin County

MACOUPIN COUNTY BOARD
RESOLUTION No. _____

**A Resolution Establishing Supplemental Appropriations
from the General Fund for Fiscal Year FY 2009-2010**

WHEREAS, the Macoupin County Board is responsible for developing an annual budget for the offices and departments in County government; therefore

BE IT RESOLVED, the Macoupin County Board establishes supplemental appropriations for the Fiscal Year 2009-2010 general fund budget totaling \$6,789,003 as enumerated below; and therefore

BE IT FURTHER RESOLVED, that the appropriation for each office/department shall be effective for the period of September 1, 2009 through August 31, 2010.

1	Animal Control	15,000	15	Probation	348,859
2	Building Maintenance	30,000	16	Public Defender	219,450
3	Circuit Clerk	512,351	17	Real Est. Stamps	170,000
4	Circuit Court	71,250	18	Sheriff	2,456,703
5	Copy Room	9,832	19	States Attorney	391,457
6	Coroner	83,936	20	Sup of Assess.	175,326
7	County Board	112,575	21	Supt of Schools	74,965
8	County Administration	926,628	22	Tax Assmt. & Coll.	87,657
9	County Clerk/Recorder	276,589	23	Treasurer	152,386
10	Courthouse	123,000	24	Sub TOTAL:	6,559,003
11	Drug Task Force	45,995	25	Rev. Fund	230,000
12	Elections	221,779	26	TOTAL:	6,789,003
13	Emergency Management	48,327			
14	Jury Commission	4,939			

SIGNED this 8th Day of June, 2010.

Voting Yes: _____

Voting No: _____

Michele Zippay
Clerk
Macoupin County

Andrew Manar
Chairman of the Board
Macoupin County



FY 2009-2010 General Fund Budget w/ Supplemental

Macoupin County, IL

Updated: June 2010

Appropriations	1	2	3	4	5
	FY 2007-2008	FY 2008-2009	FY 2009-2010		
	Aug-08	Aug-09	Aug-09	Supplemental	Supplemental
	Final	Final	Adopted 8/11/09	Adopted 4/13/10	Jun-10
1 Animal Control	28,420	25,010	15,000	15,000	15,000
2 Building Maintenance	28,000	28,000	30,000	30,000	30,000
3 Circuit Clerk	475,300	418,264	397,351	397,351	512,351
4 Circuit Court	43,000	75,000	71,250	71,250	71,250
5 Copy Room	11,760	10,349	9,832	9,832	9,832
6 Coroner	79,380	88,354	83,936	83,936	83,936
7 County Board	149,040	118,500	112,575	112,575	112,575
8 County Administration	-	863,850	926,628	926,628	926,628
9 County Clerk/Recorder	330,848	291,146	276,589	276,589	276,589
10 Courthouse	195,000	123,000	123,000	123,000	123,000
11 Drug Task Force	55,018	48,416	45,995	45,995	45,995
12 Elections	265,286	233,452	221,779	221,779	221,779
13 Jury Commission	5,200	5,199	4,939	4,939	4,939
14 MacEMA	52,920	50,870	48,327	48,327	48,327
15 Probation	274,000	327,220	310,859	348,859	348,859
16 Public Defender	135,200	231,000	219,450	219,450	219,450
17 Real Est. Tax Stamps	160,000	285,000	170,000	170,000	170,000
18 Sheriff's Department	2,938,640	2,586,003	2,456,703	2,456,703	2,456,703
19 States Attorney	433,400	434,952	391,457	391,457	391,457
20 Sup. of Assessments	209,720	184,554	175,326	175,326	175,326
21 Supt of Schools	89,670	78,910	74,965	74,965	74,965
22 Tax Assmnt & Collect	58,800	63,744	60,557	67,657	87,657
23 Treasurer	182,280	160,406	152,386	152,386	152,386
24 Total Operations Budget:	6,943,579	6,731,199	6,378,902	6,424,003	6,559,003
25 Sm Business Revolving Fund	250,000	230,000	230,000	230,000	230,000
26 Total Gen. Funds Budget:	7,193,579	6,961,199	6,608,902	6,654,003	6,789,003

EXECUTIVE COMMITTEE MEETING

JUNE 1, 2010

MINUTES

PRESENT: Manar, Bacon, Coatney, Goodman, Lux, Pomatto Pratt and Watson

ABSENT: Thomas and Novak

AGENDA:

1. Review, discuss and approve the Agenda for the June, 2010 County Board Meeting
2. Review Non-union personnel May Time Sheets

The meeting was called to order at 5:30 p.m. by Committee Chairperson Bacon who then turned the meeting over to Board Chairman Manar.

Board Chairman Manar and the Committee Members reviewed and discussed all agenda items for the June 2010 Macoupin County Board Meeting; and the following motion was made:

MOTION: Motion was made by Pratt, seconded by Goodman, to approve the June County Board Meeting Agenda. All in favor, Motion Carried.

The May Time Sheets for Non-union personnel were reviewed, discussed, and the following motion was made:

MOTION: Motion was made by Pomatto, seconded by Lux, to accept the Non-union personnel Time Sheets for May 2010. All in favor, Motion Carried.

The meeting adjourned at 6:00 p.m.

Prepared by: Char Taylor

Prepared on: 06/02/10

REPORT OF ROAD & BRIDGE COMMITTEE MEETING – JUNE 1, 2010

PRESENT: Goodman, Nichelson, Novak, Pomatto, Schwallenstecker, Vojas, Wieseman, Long, Quirk, Pam Monetti from Congressman Hare's office, Curt Westrich from Heneghan and Associates and Reinhart

PURPOSE OF THE MEETING: Audit May claims and other business.

The meeting was called to order at 9:05 a.m..

Claims 7012 through 7039 totaling \$ 67,431.60 were read and approved.

The Committee discussed the schedule for proceeding with the phasing of the Brighton-Bunker Hill Road project. The current total project cost is estimated to be \$21.8 million. The county has \$2 million in High Priority Project funds available for the project but the county has not been able to secure any additional special funding for the project. The County will have to rely on its regular federal highway funds, federal bridge funds and other available programs to complete the project. This will require the project to be completed in several phases as funds become available.

Mr. Westrich explained the plan which breaks the project down into five manageable sections. The first section limits are from Brighton city limits to just east of Blue Ridge Road. The second section runs from just east of Blue Ridge Road to approximately ¼ mile east of Fosterburg Road. The third section limits are from approximately ¼ mile east of Fosterburg Road to Shipman Cutoff Road. The fourth section runs from Shipman Cutoff Road to Woodhill Lane and the fifth section limits would be from Woodhill Lane to the Bunker Hill city limits. The committee considered the cost vs. benefit for each phase as well reasonable phase progression scenarios. The committee also discussed various options at the Brighton railroad crossing. After a lengthy discussion the following motion was made:

MOTION: Made by Schwallenstecker, seconded by Wieseman to begin the phasing of the Brighton-Bunker Hill road project with the third section of the project, from approximately ¼ mile east of Fosterburg Road to Shipman Cutoff Road. All in favor. Motion Carried.

The Committee also considered a resolution reappointing County Engineer Reinhart. The County Engineer's second six-year term will expire on August 31, 2010. Mr. Novak expressed concerns about the County's continued participation in the County Engineer's Salary Program due to the county's lack of input into the annual adjustments made by the Illinois Department of Transportation:

MOTION: Made by Novak, seconded by Pomatto to table the resolution reappointing the County Engineer pending the Finance Committee's review and recommendation on the County's continued participation in the County Engineer's Salary Program. All in favor. Motion Carried.

The meeting was adjourned at 10:40 a.m.

Prepared by: Tom Reinhart